

## College Council Meeting Minutes

May 6, 2016

12-1:30pm / CC127

This is our general college meeting to hear about things going on at the college and give commentary/feedback of any issues. Information should then be communicated back to your departments.

### **Approval of Minutes – Phillip King**

Minutes from the meeting on April 15, 2016 were previously sent out for review. Any changes, please send to Tami.

### **ARC: Student Email Use Policy – First Read – Tara Sprehe**

ARC is breaking out the policy from the process. There is a new format that both ISP and ARC are using. This is the first read of this so it will come back to College Council for a second read.

There is the procedure and then two different processes: one for employees and one for students.

For employees:

- Lists who is authorized to approve emails to all students. Are they listed in any particular order?  
No.
- More subheadings in #2. Breakout of group messages. Pull together a small group to go over.
- Are announcements about Moodle an appropriate use since students are enrolled in online classes?
- We use email as a communication tool.
- 3<sup>rd</sup> bullet under #2, Classroom email – add: Instructor can decide to use a student’s personal email or their CCC email.
- Dion reports that we don’t have a secure server.
- Amanda volunteers Faculty Senate to look over process. Tara will let her know as ARC will need to go back and look at the process.

For students:

- Under #1, 5<sup>th</sup> paragraph, change reactive to reactivate.
- You can forward your CCC email to your personal email account. Daisy has instructions on how to do so. Jill will get those to Tara.

### **Accreditation: David Plotkin**

The exit meeting was on Wednesday. The accreditation team shared their recommendations and commendations. Kudos to all.

The team will be sending us the report. Based on the read out, won’t guarantee anything but thinks it’s highly likely we did well.

Next steps. We will receive a draft of the teams report and respond with factual corrections. Then it goes to the commission. We meet with them for about an hour. Then they make a recommendation.

Recommendations:

Based on a compilation of people taking notes, David will send out the information to all.

#1. Adopt a comprehensive board policy on academic freedom and responsibility. We have a board policy on academic freedom in the FT/PT faculty contracts. Maybe board policy not extensive enough. Need to talk about not just freedom but responsibility.

#2. SLO's: Specifically related AAS and certificate that have related instruction not programs smaller than that.

#3. Fully integrate student assessment from SLO's across all levels. What that means for us isn't clear. One issue for core themes may need more direct evidence. It's something we continue to work on. Evaluator said something in each case - good that you have interim measures but you also need to have summative measure that you hold to the end of the program.

#4. Integrate core theme planning with other planning. Difficulty understanding how our core themes operated with our strategic planning.

#5. Should create core theme indicators that are meaningful. Pushing meaningful indicators of success like employment, completion, retention, etc... There is ongoing pressure to make the institution more accountable.

The exhibit room showed how much pride we take in the institution.

Core theme planning – substantively looks like we have a lot of planning so don't add anything else just combine.

We exhibit a high level of collaboration with community – CWE, CT, Companies, and OEP.

Engaging in strong shared governance and collaboration across groups. How clearly everyone they talked to was focused on student success. Creating an environment that is congenial across groups.

Bill Waters: The bar is constantly getting raised and moved. Things are evolving. The accreditation team is looking at us and comparing that to where they want us to now be. We are all doing a really good job. Bar is up and over now. Next one in 7 years. We wouldn't want to stay stagnant. We want to keep growing. Bar is moving for them as well as for us.

#### **Integrating Planning & Budgeting – David Plotkin/Bill Waters**

Wednesday is the first budget committee meeting. Every time he sees Jim's presentation, it keeps getting better. We need to start integrating budget and planning.

1. Simplify: our planning is not non-existent. We have lots of planning. Want to whittle it down so it's more manageable. Revise blueprints so they are more user friendly.
2. Alignment: when areas are planning goals and action there needs to be a clear line from area to the strategic priority. Being aligned and encouraging creativity.
3. Continue our processes of inclusive flow. The World café model was example of how this institution communicates.
4. Integration of syncing up budget with planning. Decisions about money have to be driven by a strategy. Have to use strategic planning to guide us. CAP is a playbook to guide people on Department Planning Templates.

### **CCC Birthday Party – Max Wedding**

Its CCC's 50<sup>th</sup> anniversary year. May 21<sup>st</sup> is the birthday party. A volunteer sheet was passed around. Please list name and times available. Advertisements are In newspapers around Clackamas County.

Happenings at the Birthday Party:

- 10am - opening ceremony at ELC. Reinvigorate that space. Open to everyone. In Lakeside Hall and Pavilion.
- 11am-2:30pm - guided tours of the ELC area.
- 11am-2:30pm – family and community festival in the Gregory Forum. A big Thank You to Barb Simington and Janet Wells. Casey Sims will be kicking off the geocache challenge and screen printing T-shirts. There will be music performances.
- 11am – Rick True will be coming back and taking a campus sculpture walk. There are 19 sculptures on campus.
- Niemeyer Center will be a drop in for alumni and retirees – a reconnection center. There will be a benefit for the Craig Lesley endowment. Friends and fundraising.
- Also In Niemeyer, there will be a display of contents of the time capsules. There were 6 benches outside of the Community Center. People from each division looked through the items.
- 3pm – Open remaining time capsule. It will have old photos, letters, and pieces of history. An artist has designed the next 50 year time capsule.
- Closing reception in the Niemeyer Center.
- There will be a shuttle from 9:45 to 2pm between the bus turn around to ELC that leaves every 15 minutes.
- The Word and Form book will be on sale for \$19.66. They are in the bookstore now. It's full of art and writings of our staff, faculty, and students which has been turned into a memory book. Includes history of college – brief overview. Art & Soul of CCC.

### **Presidents' Council – Phillip King**

- At the last meeting there was a discussion about the campus climate survey as it relates to Title 9. Bill Calbrese and BJ are putting it together. Initial results were presented. There will be another survey next year.
- Graduation Update– Max Wedding: This year we will have guest tickets to sit in the Randall Gym. If students registered to walk by May 13, they were guaranteed 3 guest tickets. There will be more seats on the floor this year. The GED event will be in the Gregory Forum.
- College Council Recharge is in its second year. Update was given that there had been a recommendation that we accept a set of metrics. Not really look at as metrics as we will only be measured once a year. They will take ideas from CCEA and use as a template in CC. They will be asked every time a presentation is given.
- First and Second readings of Board Policies.

### **Association Reports**

**Classified – Enrique Farrera:** Bargaining in this room on Wednesday. Will be sending out a report on Monday.

**PTF - Patty DeTurk :** PTF have a new contract with a pay level 5. *(After the meeting the PTF Association informed me that they have had a pay level 5 in their current contract that ends in June of 2016.)*

**Jairo Rodriguez– ASG:**

- Elections took place May 2-4. Jairo was elected president.
- Tonight STEM club is having a movie night for a \$2 donation.
- May 16 – what’s your ID?
- Multicultural center is helping show our community how students identify themselves. Encouraging students to find what they identify with.
- World Language week is the week of May 16-19.
- On May 18, is the cozy toes event where they are asking for donations of socks. On May 18 everyone can wear mismatched socks.
- Blood drive is 5/23-24.
- Alcohol awareness is 5/25.
- Cougar Run is 5/28.

Nora Brodnicki – FTF: They have 4 candidates running for 3 Senate positions. Election ballot was just sent out.

**Announcements**

Amanda Coffey: May 14<sup>th</sup> is Compose – 15 workshops that community members, students and staff can participate in. Craig Leslie is coming back to teach a workshop. There will be a reception for him as a kickoff for the endowment they are starting.

Meeting adjourned at 1:17.